



# Move In/Out Deep Cleaning Checklist

## KITCHEN CLEANING

<input type="checkbox"/>	Light Straightening Up
<input type="checkbox"/>	Clean & Polish Counter Tops
<input type="checkbox"/>	Clean & Sanitize Sink & Fixtures
<input type="checkbox"/>	Clean Backsplash
<input type="checkbox"/>	Clean Baseboards, Chair Rails & Other Trimmings
<input type="checkbox"/>	Clean Cabinets & Drawers (exterior & interior)
<input type="checkbox"/>	Clean Ceiling Fans
<input type="checkbox"/>	Clean Heating & A/C Vent Covers
<input type="checkbox"/>	Clean Interior Windows, Window Blinds & Window Sills
<input type="checkbox"/>	Clean Microwave (exterior & interior)
<input type="checkbox"/>	Clean Patio Door (interior & exterior)
<input type="checkbox"/>	Clean Range Hood (exterior & interior)
<input type="checkbox"/>	Clean Refrigerator (top, exterior & interior)
<input type="checkbox"/>	Clean Stove (top, exterior, interior & controls)
<input type="checkbox"/>	Polish Stainless Steel Appliances (exterior)
<input type="checkbox"/>	Remove Cobwebs
<input type="checkbox"/>	Wipe & Sanitize Doorknobs, Light Switches & Outlet Covers
<input type="checkbox"/>	Sweep & Wash Floors
<input type="checkbox"/>	Remove Trash, Clean & Reline Trash Cans (w/ Client Permission)

## BATHROOM CLEANING

<input type="checkbox"/>	Light Straightening Up
<input type="checkbox"/>	Clean & Polish Towel Racks & Hooks
<input type="checkbox"/>	Clean & Sanitize Sink & Fixtures
<input type="checkbox"/>	Clean Baseboards, Chair Rails & Other Trimmings
<input type="checkbox"/>	Clean Cabinets & Drawers (exterior & interior)
<input type="checkbox"/>	Clean Ceiling Fans
<input type="checkbox"/>	Clean Heating & A/C Vent Covers
<input type="checkbox"/>	Clean Interior Windows, Window Blinds & Window Sills
<input type="checkbox"/>	Clean Mirrors & Glass
<input type="checkbox"/>	Clean Shower Door/Liners (interior & exterior)
<input type="checkbox"/>	Dispose of Old Medicine & Toiletries (w/ Client Permission)
<input type="checkbox"/>	Remove Cobwebs
<input type="checkbox"/>	Scrub & Clean Tile
<input type="checkbox"/>	Scrub & Clean Toilet (exterior & interior)
<input type="checkbox"/>	Scrub & Clean Tub/Shower (interior & exterior)
<input type="checkbox"/>	Wipe & Sanitize Doorknobs, Light Switches & Outlet Covers
<input type="checkbox"/>	Sweep & Wash Floors
<input type="checkbox"/>	Remove Trash, Clean & Reline Trash Cans (w/ Client Permission)

## DINING ROOM CLEANING

<input type="checkbox"/>	Light Straightening Up
<input type="checkbox"/>	Clean Baseboards, Chair Rails & Other Trimmings
<input type="checkbox"/>	Clean Ceiling Fans
<input type="checkbox"/>	Clean Heating & A/C Vent Covers
<input type="checkbox"/>	Clean Interior Windows
<input type="checkbox"/>	Clean Mirrors & Glass
<input type="checkbox"/>	Clean Window Blinds
<input type="checkbox"/>	Clean Window Sills
<input type="checkbox"/>	Remove Cobwebs
<input type="checkbox"/>	Wipe & Sanitize Doorknobs, Light Switches & Outlet Covers
<input type="checkbox"/>	Spot Treat Carpet / Vacuum / Sweep & Wash Floors

## Living / Family Room Cleaning

<input type="checkbox"/>	Light Straightening Up
<input type="checkbox"/>	Clean Baseboards, Chair Rails & Other Trimmings
<input type="checkbox"/>	Clean Ceiling Fans
<input type="checkbox"/>	Clean Heating & A/C Vent Covers
<input type="checkbox"/>	Clean Interior Windows, Window Blinds & Window Sills
<input type="checkbox"/>	Clean Mirrors & Glass
<input type="checkbox"/>	Clean Window Blinds
<input type="checkbox"/>	Clean Window Sills
<input type="checkbox"/>	Dust Fireplace Mantel
<input type="checkbox"/>	Remove Cobwebs
<input type="checkbox"/>	Wipe & Sanitize Doorknobs, Light Switches & Outlet Covers
<input type="checkbox"/>	Spot Treat Carpet / Vacuum / Sweep & Wash Floors

## BEDROOM ROOM CLEANING

<input type="checkbox"/>	Light Straightening Up
<input type="checkbox"/>	Clean Baseboards, Chair Rails & Other Trimmings
<input type="checkbox"/>	Clean Ceiling Fans
<input type="checkbox"/>	Clean Heating & A/C Vent Covers
<input type="checkbox"/>	Clean Interior Windows, Window Blinds & Window Sills
<input type="checkbox"/>	Remove Cobwebs
<input type="checkbox"/>	Wipe & Sanitize Doorknobs, Light Switches & Outlet Covers
<input type="checkbox"/>	Spot Treat Carpet / Vacuum / Sweep & Wash Floors

## OFFICE / OTHER (IF APPLICABLE)

<input type="checkbox"/>	Light Straightening Up
<input type="checkbox"/>	Clean Baseboards, Chair Rails & Other Trimmings
<input type="checkbox"/>	Clean Ceiling Fans
<input type="checkbox"/>	Clean Heating & A/C Vent Covers
<input type="checkbox"/>	Clean Interior Windows, Window Blinds & Window Sills
<input type="checkbox"/>	Clean Mirrors & Glass
<input type="checkbox"/>	Remove Cobwebs
<input type="checkbox"/>	Wipe & Sanitize Doorknobs, Light Switches & Outlet Covers
<input type="checkbox"/>	Spot Treat Carpet / Vacuum / Sweep & Wash Floors

## EXTRAS

<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



# Move In/Out Deep Cleaning Checklist

<b>Project #:</b>	_____
<b>Date:</b>	_____
<b>Customer</b>	
<b>Signature:</b>	_____
I have completed the walkthrough w/ Big Apple Maid and agree all work was completed.	

## STAIRS, HALLWAYS & FOYERS

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Light Straightening Up                                    |
| <input type="checkbox"/> | Clean Baseboards, Chair Rails & Other Trimmings           |
| <input type="checkbox"/> | Clean Ceiling Fans  |
| <input type="checkbox"/> | Clean Heating & A/C Vent Covers                           |
| <input type="checkbox"/> | Clean Interior Windows, Window Blinds & Window Sills      |
| <input type="checkbox"/> | Clean Mirrors & Glass                                     |
| <input type="checkbox"/> | Clean Stair Railing                                       |
| <input type="checkbox"/> | Clean Window Blinds                                       |
| <input type="checkbox"/> | Clean Window Sills  |
| <input type="checkbox"/> | Remove Cobwebs  |
| <input type="checkbox"/> | Wipe & Sanitize Doorknobs, Light Switches & Outlet Covers |
| <input type="checkbox"/> | Spot Treat Carpet / Vacuum / Sweep & Wash Floors          |